

February 24, 2003

TO: Departmental Executive Officers
FROM: Linda Maxson, Dean
RE: DEO Meeting

Monday, March 3
3:30 - 5:00 p.m.
W401 PBB

—AGENDA—

1. Budget update
2. Promotion & tenure
3. New business from deans
4. New business from DEOs

The remaining spring semester's DEO meetings are scheduled for:

April 7 (S401 PBB)
April 21 (S401 PBB)
May 5 (Indiana Room, IMU)

NOTE: Only **DEOs** or their **faculty** substitutes are invited to attend DEO meetings.