

**APPLICATION FOR SUPPLEMENTAL TRAVEL BY PROBATIONARY FACULTY
IN THEIR THIRD OR FOURTH YEAR AT IOWA
(PLEASE TYPE)**

Department: _____ Name: _____

Year of appointment in College of Liberal Arts & Sciences as tenure-track faculty: _____

Total Travel Request \$ _____
Department Contribution \$ _____ (minimum of 20%)
College Contribution \$ _____
International Programs Contribution \$ _____ (for international travel only)

Please explain **purpose of travel**, destination, travel dates, and if for international travel, the contribution from IP. Limit description to 100 words or less.

Please check one of two options:

Chair session

Presentation of paper or poster

Outline budget request by major categories:

Transportation _____ Housing _____
Per diem _____ Misc. _____

DEO Signature of Approval

Date

Applications are due to Dean Maxson no later than **Tuesday, October 3, 2006.**