Department:

Award Number (from the award letter):

(ex: an award number from FY12 is 1030-21)

Multi-Year Award (Y/N):

Award Amount:

Brief description of the project and how the project scope might have changed during implementation:

Total amount spent:

Of the total amount spent, how much was spent in the following categories?

 Hardware:

 Software:

 Salaries:

 Other:

Description or list of items/services purchased:

Benefit to the department as a result of the award:

Comments: